

TAFISA

Rules of Procedure for Membership

Preamble:

INTRODUCTORY NOTES IF ANY – Delete section if not necessary

1. Scope of Application and Responsibility

- 1.1. These Rules of Procedure for Membership are issued as an integral supplement to the TAFISA Statutes (Chapter VII). The Statutes take precedence over these Rules of Procedure where any conflict exists.
- 1.2. The Executive Office shall prepare the position of the Board of Directors regarding the application for membership and the Board of Directors shall prepare the decision of the General Assembly regarding the admission of a candidate for membership in TAFISA by applying the following provisions.

2. Procedure

- 2.1. Applications for membership are to be forwarded to the Secretary General in writing together with the following documents:
 - a. Wholly completed TAFISA Application for Membership Form signed by the person authorized to represent the applicant.
 - b. The Statutes of the applicant as amended on the date of the application or the applicant's comparable documents.
 - c. The promotion of Sport for All and/or physical activity must be explicitly stated as an objective in the statutes of the applicant.
 - d. Minutes of the applicant's formation meeting, alternatively of the membership meeting or meeting of the delegates, which decided on the motion to submit an application for membership.
 - e. List of the representatives of the applicant's Board of Directors and organizational chart, including the membership structure.
 - f. Copy of the applicant's registration certificate by the competent legal governmental authority.
 - g. Document listing the key results of the applicant's activities in Sport for All and/or physical activity in the past two years as well as the work planning for the coming two years.
 - h. Evidence of the applicant's payment of the membership fee for the first year of membership, unless exemption has been granted by the TAFISA Board of Directors.
 - i. Notes on the applicant's recent achievements in the field of Sport for All and/or physical activity.
 - j. Notes on the applicant's future priorities in the field of Sport for All and/or physical activity

If the application for membership is rejected, the membership fee paid for the first year will be reimbursed.

- 2.2. The Secretary General must receive applications for membership by no later than one (1) month prior to the date of the General Assembly.
- 2.4. A member is obliged to notify the Secretary General about any major change of the member organization, including ownership changes, merges or dissolution, and change of objectives or working activities that are not in alignment with TAFISA Statutes and might be reason for exclusion or reexamination of membership.
- 2.5. Recourse to the courts of law is possible in the event of the exclusion of a member.

3. Sport for All and Physical Activity Prerequisites

- 3.1. Members must provide for Sport for All and/or physical activity according to the Statutes (chapter II (1)).
- 3.2. The practice and promotion of Sport for All and/or physical activity of any sort must be at the core of the objectives and activities of members.
- 3.3. The members must ensure compliance with ethical values such as - fair play, equal opportunity, good governance, absence of intent to harm others, re- enforcement of the inviolability of the human person, and partnership through rules, according to the TAFISA Code of Ethics.

4. Duration of Membership

- 4.1. Membership resignation is possible at any time and is to be communicated to the Secretary General in writing three months before the end of the fiscal year.

5. Entry into Force and Amendments

- 5.1. The Rules of Procedure for Membership shall enter into force upon their approval by the General Assembly on November 16, 2017.
- 5.2. Amendments to these Rules of Procedure require a three-quarters majority (3/4) of those present who are entitled to vote at the General Assembly.

6. Protection of Existing Memberships

The prerequisites pursuant to Sections 3 and 4 of these Rules of Procedure do not apply to existing members of TAFISA as of the date on which these Rules of Procedure, as amended, enter into force.

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